

# Sign-up Process

## SIGN-UP STEPS

1. Apply for SCRS GreenSweep recognition: [www.turborecs.com/SCRS](http://www.turborecs.com/SCRS)
2. Validate third-party Green Certification, or ENERGY STAR® Partnership
3. Schedule Sustainability School Series training
4. Report energy and pollution performance

## SET-UP STEPS

1. Execute Records Management Agreement
2. Sign and post a Green commitment certificate
3. Establish [www.recomply.com](http://www.recomply.com) record book database
4. Authorize utility and supplier electronic data exchange
5. Cross-Link [www.findgreengarage.com](http://www.findgreengarage.com) media marketing

